****

**Outline for 360 Feedback**

To:

From: (Supervisor)

I am working on the annual performance evaluation for \_\_\_\_\_\_\_\_\_\_ and would appreciate your input. Please use this outline to share your confidential feedback regarding your working relationship with \_\_\_\_\_\_\_ in 2013. If you have questions or concerns, please reach out to me directly. I would like to receive your input on or before \_\_\_\_\_\_\_\_\_\_\_. Thank you.

|  |  |
| --- | --- |
| **On a scale of 1-5, (1-strongly disagree, 2-somewhat disagree, 3-someimtes agree/sometimes disagree, 4-somwhat agree, 5-storngly agree):** | |
|  | This associate treats others with integrity and mutual respect. |
|  | This associate is self-managed. |
|  | This associate communicates effectively. |
|  | This associate has credibility. |
|  | This associate embraces our Core Values and Guiding Principles. |

|  |
| --- |
| **Best interaction/project/result we have had working together in the past year:** |
|  |

|  |
| --- |
| **Skill/trait they possess that I wish I could copy:** |
|  |

|  |
| --- |
| **One thing I wish they would change when we work together:** |
|  |

|  |
| --- |
| **My best piece of advice for them about how to be more successful in their current role:** |
|  |

|  |
| --- |
| **Other comments:** |
|  |